



**LAKELAND
LEARNING CENTER**

DISCIPLINE PROCEDURES

Corporal punishment is defined as the use of physical force as a disciplinary measure. This includes, but is not limited to spanking, slapping and pulling hair. Isolation refers to separating the child from normal association with activities as a punishment measure.

Neither corporal punishment nor total isolation shall be used as a discipline measure in the Lakeland Learning Center's childcare programs. If it is necessary to isolate a child from a group, supervision will be maintained and the amount of time will be based upon the child's age for preschoolers and the child's age and severity of misbehavior for school age children. Children will not be allowed to discipline other children. Children shall not be deprived of meals or snacks for disciplinary purposes.

We will provide a safe environment for all the participants of our program. We follow a three-strike policy while enforcing our policies. When a child gets their first strike, the parent(s) are informed. We explain to them why the child got their first strike and explain to them that once they get the third strike, they are dismissed from the program. It is our intent to redirect children's behavior by explaining and allowing them to share what has caused their behavior. When



two or more children are involved in any situation we will give each child the opportunity to express their reasons for what has taken place in any situation.

Strike one:

Parent's Signature

__ / __ / ____
(Date)

Teacher's Signature

__ / __ / ____
(Date)

Director's Signature

__ / __ / ____
(Date)

Reason: _____

Strike two:

Parent's Signature

__ / __ / ____
(Date)

Teacher's Signature

__ / __ / ____
(Date)

Director's Signature

__ / __ / ____
(Date)

Reason: _____

Strike three:

Parent's Signature

__ / __ / ____
(Date)

Teacher's Signature

__ / __ / ____
(Date)

Director's Signature

__ / __ / ____
(Date)

Reason: _____



IMMEDIATE REMOVAL from the Lakeland Learning Center program will occur for any of the following circumstances – this includes not only the participant but also any person picking up or dropping off the participant:

1. Conduct containing elements of an assault or intentionally inflicting bodily harm.
2. Conduct containing continued harmful threats against others.
3. Persistent violation of general conduct or Highland Learning Center rules.

CONSEQUENCE AND DURATION OF PUNISHMENT will be determined by the Lakeland Learning Center staff who will consider the circumstances of each disciplinary situation including the following factors:

1. The seriousness of the offense.
2. The student's age.
3. The frequency of misconduct.
4. The child's attitude.
5. The potential effect of the misconduct on the Lifekids
6. Childcare environment.

If your child is removed from the Lakeland Learning Center program due to behavior/ disciplinary problems, refunds will not be given for fees paid.

GENERAL MISCONDUCT VIOLATION: Prohibited activities include, but are not limited to the following at Lakeland Learning Center program or related field trips.

1. Throwing, swinging objects, running, etc, except as part of a supervised activity.
2. Leaving the classroom or the assigned site or sponsored field trip without permission.



3. Directing profanity, vulgar language, or obscene gestures toward other persons.
4. Disobeying directives from Lakeland Learning Center personnel or Lakeland Learning Center policies, rules, and regulations.
5. Stealing from students, staff or other program sites.
6. Fighting – committing physical abuse, assaulting, or threatening physical abuse
7. Damaging or vandalizing property
8. Excessive horseplay, scuffling, pushing or shoving.
9. Persistent, repetitive misbehavior.

A record will be maintained of each incidence of disciplinary action. Lakeland Learning Center will document repetitive misbehavior and the corrective action taken and record the date of parental contact. More serious or continual repetitive misbehavior which has been documented by staff to repeatedly interfere with the group or behavior that is so unruly, disruptive or abusive that the staff cannot communicate with the other children in the group will result in a formal or mandatory removal from the program.

The Lakeland Learning Center Staff understands that children will be children. Our focus, however, is to ensure the safety and wellbeing of the children in our care. As such, kids who pose a threat to other children will not be allowed to remain in our programs. Some misbehaviors may result in an automatic three-strikes and/or dismissal from the program.